



Community and Project Support Worker

Hours:	18 hours a week, job sharing possible.
Days:	Mondays and Wednesdays + an additional flexible weekday, plus occasional weekend and evening work
Contract:	Permanent
Salary:	£18,564 pro rata, plus 5% pension contribution
Annual Leave:	25 days per year (increasing by one day per year until you reach a maximum of 30)
Location:	Your base is We Are 336, 336 Brixton Road, London SW9 7AA, however you'll often be based out of the office in the local community.
Closing date:	Friday 4 th June 2021
Interview date:	Monday 14 th June 2021
Line Manager:	Volunteer and Community Services Manager

The role

You will work across our community and social inclusion projects, taking a lead on supporting our students (adults with learning disabilities and/or autism) to achieve their goals. You'll work as part of a small team to support the delivery of outdoor and community based activities and provide 1-1 support to students to ensure full inclusivity and enjoyment by everyone. You will enable students to develop their skills, be able to better manage new or challenging social situations and live healthier and more fulfilled lives. You will also provide some basic administration support.

Who we are looking for

Our ideal candidate would have experience of working within a social care, health or support worker role, with adults with learning disabilities and autism. You'll have a strong commitment to the inclusion of disabled people in all aspects of life. You'll take a collaborative and empowering approach, working with clients, partners and volunteers to facilitate person centred community and outdoor activities. You'll enjoy being out and about outdoors and you'll need to be an energetic people person. You'll be flexible and able to follow instructions whilst being able to use your initiative to problem solve and think on your feet.

About us

At Share, we're passionate about supporting disabled people to set their own goals for learning and life, and then helping them to achieve their aspirations. The majority of our students are people with learning disabilities and/or autism. We offer a range of training, employment, personal development, and leisure opportunities. Our focus is on social and economic inclusion of disabled people in the community through supporting them to be more independent, have better health and wellbeing, and move towards employment.

Job Description

- Work flexibly to support our students to access community based activities and projects, occasionally supporting our other projects at Share.
- Provide one to one support for students who may have more complex needs
- Occasionally step in to deliver sessions in the absence of the facilitator
- Support the running of community based activities ensuring they run smoothly, students enjoy their day and stay safe throughout
- Work as part of a team, taking a lead on supporting and ensuring that each individual student is achieving their goals and are being supported to access progression opportunities.
- Support the Wellbeing team with providing pastoral support to students as and when required
- Provide some administration support to our community based services such as preparing for activities, data inputting and evidence gathering for portfolios
- Promote effective communication and relationships amongst students and to be aware of communication and personality differences
- Monitor and record project and student activities using various digital media such as photos and videos, and communicate progress at agreed intervals to support networks
- Produce case studies to demonstrate the impact of our work

- Work in a way that celebrates diversity and values each student and their choices
- To undertake any training that may be required in order to fulfil the role as effectively as possible including courses to update knowledge in best practice in autism, Safeguarding of Vulnerable Adults, Makaton and Basic Food Hygiene.
- To attend and take part in Share staff meetings, supervisions, organisational events and external events as required.
- To undertake any other tasks as may reasonably be required.

Person Specification

All of the following are essential to the role. Please use the Supporting Statement on the application form to tell us how you meet this specification, giving examples.

Essential experience

1. Experience of working within social care and providing services directly to adults with learning disabilities and autism
2. Experience and enjoyment of working in busy and varied environment, often outdoors and in the community

Essential skills and knowledge

3. Excellent verbal communication skills
4. Good ICT skills and competence in the use of Microsoft Office, iPads, Zoom and mobile technology
5. Great listening skills, with high levels of warmth, empathy and resilience

Essential personal qualities

6. Able to inspire trust and confidence, behaving with integrity and honesty at all times
7. An understanding of what helps disabled people to become fully socially included, and a deep sense of justice and commitment to equality for all and belief that everyone has something to offer others.
8. A strong team-player who enjoys working with others and can build good working relationships with staff, volunteers, families/carers and members
9. Personal flexibility and the ability to work in a way that is adaptable, reliable and focused on the needs of each individual
10. Able to solve problems creatively, explore options and manage demanding or tricky situations

Desirable

1. Able to use Makaton
2. First Aid certificate

How to apply:

Please complete our application form and equal opportunities form and return both by **10am on Friday 4th June 2021** to hadmin@sharecommunity.org.uk. Interviews will take place on **Wednesday 16th June 2021**.

If you would like to have chat about the role before applying, please contact Peri MacRae (Volunteer and Community Services Manager) on 0207 801 9814 / 07859744818. We focus on ability and believe people work best when they feel valued, safe and happy. We do all that we can to make sure that Share is friendly and welcoming to everyone.

We welcome and encourage applications from people of all backgrounds. We're committed to recruiting a diverse workforce as we think it's important that we fully represent the people we serve. We therefore wish to attract more applications from groups currently under-represented on our staff team, particularly those from Black, Asian and Ethnic Minority backgrounds.

Please read our privacy policy for job applicants to find out how we store data as part of our recruitment process. This job is subject to two satisfactory references, evidence of qualifications, an enhanced DBS check and providing

evidence of right to work in the UK. If you have a disability and would like to discuss other ways of submitting your application, please contact us.

We are very much looking forward to receiving your application.

